



**City of Ashland, Missouri
Meeting Agenda
Board of Aldermen
Ashland, Mo. 65010
7:00 p.m. Tuesday, January 18, 2022**

This meeting will be held via zoom only.

<https://us02web.zoom.us/j/87267466807?pwd=WWR3bINiQ0ptNzdtdlBDVGVwbVFMQT09>

I. INTRODUCTORY ITEMS

Invocation
Pledge of Allegiance
Roll Call
Approval of Previous Minutes of January 04, 2022
Adjustment and approval of the Agenda

II. SPECIAL ITEMS

a. None

III. APPOINTMENTS TO BOARD AND COMMISSIONS

a. None

IV. SCHEDULED PUBLIC COMMENT

a. None

(Written request must be received by the City Clerk by Wednesday before the meeting date)
Speakers cannot comment on items on the agenda. Time will be permitted following the reading of each agenda item under Old and New Business for public comment.

V. PUBLIC HEARING

a. None

VI. INTRODUCTION AND FIRST READING

- a. Council Bill No. 2022-001, an ordinance to change the zoning of a tract of land from City-A-1 to General Commercial District (C-G) for R. Anthony Holdings, LLC.
- b. Council Bill No. 2022-002, an ordinance authorizing the sale of real estate located at 601 East Broadway owned by the City of Ashland of Missouri, as Municipal Corporation to Simple Development, LLC.

VII. OLD BUSINESS

- a. Ordinance No. 1390, an ordinance authorizing the sale of real estate located at 601 East Broadway owned by the City of Ashland of Missouri, as Municipal Corporation to Simple Development, LLC.

VIII. NEW BUSINESS

- a. A resolution dissolving the Ashland Municipal Center, Inc. (non-profit organization)
- b. A resolution authorizing the Mayor to enter into an agreement for professional engineering services with Allstate Consultants for Caspian Circle storm water preliminary report

IX. REPORTS

- a. Mayor's report
- b. City Administrator's report
- c. City Attorney's report
- d. Public Works Director monthly report
- e. Board of Aldermen report

X. GENERAL COMMENTS BY PUBLIC, ALDERMEN AND STAFF

XI. ADJOURNMENT

Members of the public may attend any open meeting. For requests for accommodations related to disability, Please call 573-657-2091 or email cityclerk@ashlandmo.us

In order to assist staff in making the appropriate arrangements for your accommodation, please make sure your request as far in advance of the posted meeting date as possible.

Posted: 1-14-2022 @

1:12 PM
DD

JANUARY 04, 2022
BOARD OF ALDERMEN MINUTES
7:00 P.M.

DRAFT COPY NOT APPROVED BY THE BOARD

Mayor Sullivan called the regular meeting to order at 7:00 p.m. on January 04, 2022 via zoom.

Mayor Sullivan gave the invocation.

Mayor Sullivan led in the pledge of allegiance.

Mayor Sullivan called the roll:

Ward One: Nathan Volkart-here, Jean Selby-here
Ward Two: Melissa Old-here, Stephanie Bell-here
Ward Three: Rick Lewis-here, Dorise Slinker-here

Staff Present: Darla Sapp, City Clerk, Nathan Nickolaus, City Attorney, Gabe Edwards, Police Chief, Tony St. Romaine, City Administrator and John Conway, Civil Engineer.

Mayor Sullivan presented the minutes of the December 21, 2021 Board meeting for consideration. Alderwoman Old made motion to approve the minutes as presented. Alderman Slinker seconded the motion. Mayor Sullivan called for the vote. Motion carried.

Mayor Sullivan presented the agenda for consideration. Alderwoman Old made motion and seconded by Alderwoman Selby to approve the agenda. Mayor Sullivan called for the vote. Motion carried.

Mayor Sullivan stated there are no scheduled public comments.

Mayor Sullivan reported Ken Bishop has resigned from the Planning and Zoning Commission due to health reasons. He asked that we keep him in our thoughts and prayers.

Mayor Sullivan presented a Resolution authorizing the Mayor to enter into an agreement with Gerding, Korte and Chitwood for auditing services. Mayor Sullivan called for a motion. Alderwoman Old made motion and seconded by Alderman Slinker to take up for consideration a Resolution authorizing the Mayor to enter into an agreement with Gerding, Korte and Chitwood for auditing services. Mayor Sullivan called for the staff report. Tony St. Romaine, City Administrator reported this is an agreement for auditing services for a five year period. He stated they are the City's current Auditors and we have used them for several years. He stated we went out for request for qualifications and received one proposal. He stated in the past they were good, accurate and timely. He stated the cost for 2022 is \$12,850.00. He stated the proposal sets out for a 2 to 3 percent increase every year. He stated their recommendation to approve the five year agreement- Mayor Sullivan called for comments from the public. Mayor Sullivan called for questions or comments from the Board. Alderwoman Old stated there was a couple updates that need to be made to the request for proposals under the scope of services. Mayor Sullivan called for the vote. Alderman Slinker-aye, Alderman Lewis-aye, Alderman Volkart-aye, Alderwoman Bell-aye, Alderwoman Old-aye, Alderwoman Selby-aye. Motion carried.

Mayor Sullivan presented a Resolution authorizing the Mayor to enter into an agreement with Municode for recodification services. Mayor Sullivan called for a motion. Alderman Slinker made motion and seconded by Alderwoman Old to take up for consideration a Resolution authorizing the Mayor to enter into an agreement with Municode for recodification services. Mayor Sullivan called for the staff report. Tony St. Romaine, City Administrator stated this was talked about this last year and we have allocated funds in

the budget to do a recodification of our city codes. He stated they have not been remodified since 2002. He stated a lot of things have changed since then. He stated they went out for bids or proposals and received three bids, Municode, General Code and American Legal. He gave an over view of the pricing. He stated these were reviewed and all firms were qualified. He stated the City Attorney works with numerous municipalities and he recommends Municode as the staff recommends Municode. He stated this recodification would not start until after we have brought changes for the subdivision, zoning, sign regulations and stormwater code up to date. He stated that should be finished in April. He stated they would present the draft code to the Board for consideration that would then be incorporated in this recodification. He stated the recodification would take approximately nine months to get through this process. He stated the entire code would be redrafted for both readability and legal stand point of the state statues. He asked that the Board approve the recommendation to award this recodification services to Municode as set out in the contract. Mayor Sullivan questioned if Tony St. Romaine restarted the facebook live feed? He asked that we pause until we can get facebook live started up again. Mayor Sullivan called for comments from the public. Mayor Sullivan called for questions or comments from the Board. Alderwoman Bell stated she personally does a lot of local government research and most local municipalities use Municode and is easy to use. She stated it is personally her preference. Alderwoman Old asked about the comment of Municode would host on their website. She asked if it would be accessible through the City's website. Tony St. Romaine stated there would be a link and it would direct you to their website. He stated it will give a message stating that you are leaving the city website and it will direct it. Mayor Sullivan called for the vote. Alderwoman Selby-aye, Alderwoman Old-aye, Alderwoman Bell-aye, Alderman Volkart-aye, Alderman Lewis-aye, Alderman Slinker-aye. Motion carried.

Mayor Sullivan presented a Resolution authorizing the Mayor, on behalf of the City, to enter into the employment agreement for the City Administrator for the City of Ashland, Missouri. Mayor Sullivan called for the motion. Alderwoman Old made motion and seconded by Alderman Lewis to take up for consideration a Resolution authorizing the Mayor, on behalf of the City, to enter into the employment agreement for the City Administrator for the City of Ashland, Missouri. Mayor Sullivan thanked the committee for going through the interview process and their time and energy. He stated Tony St. Romaine, Gabe Edwards, Joe Miller, Alderwoman Old and Alderwoman Bell sit in on this committee. Mayor Sullivan called for the staff report. Tony St. Romaine, City Administrator stated obviously he was happy to bring you this report to the Board. He stated they have been working on this for a couple of months. He stated in November they worked on the job description and posted the position for about a month on the Cities website, local newspapers, Missouri Municipal League and International City Managers Association. He stated he received about twelve applications total. He stated the interview committee reviewed the applications and did an evaluation sheet. He stated they looked for experience in working with municipal environment, master's degree in public administration supervision. He stated based on that they ranked all 12 applicants and interviewed the two final candidates. He stated the two met all or most of the requirements. He stated the committee unanimously selected Kyle Michel who serves as City Administrator for Van Meter, Iowa. He stated the city is similar to Ashland as it is a suburb to a larger city within 15 to 18 miles. He gave an overview of Mr. Michel work experience in City government. He stated he is exited for the City to hire effective February 21 of this year. He stated Mr. Michel is exited to move to Ashland. Mayor Sullivan called for comments from the hiring committee. Alderwoman Bell stated they ranked the candidates and was impressed with the quality of applicants. She stated Kyle checked all the boxes and she is hopeful in getting him hired. Alderwoman Old agreed with what Alderwoman Bell said. She stated they had an extensive interview list and she felt he was well prepared and had the comprehensive plan with him and answered the questions asked of him. She stated he had a list of questions for them and she felt like he did his homework on us as well. She stated she has interviewed several people in her employment and stated she has never seen anyone as well prepared as Mr. Michel. She stated she felt he was the best candidate and hopes everyone votes in favor and supports him in his roll. Chief Edwards stated he has interviewed a lot of people and felt Kyle was the best candidate. He stated it was almost as if interview was rehearsed. He stated it is probably one of the best interviews he has set on. Joe Miller thanked the Board

for allowing him to serve on the interview committee. He stated he agrees with the comments made by the interview participants. He stated he felt he had the knowledge of municipal ordinances and laws as well as the economic development, ability to search out funding. He stated he felt he was an outstanding candidate and would take the City to the next level and he will be excited to have him on board. Mayor Sullivan asked Kyle Michel if he would like to comment. Mr. Michel thanked them for allowing him to interview and is excited to start his new position. He stated he did his research on the community to see what the City is involved in. He stated they have on occasion driven through Ashland and has taken a look around. He stated he felt this is a nice community and thanked the hiring committee for the kind things that were said about him. He stated he would begin work in about a month and a half. He stated he would be in town this coming weekend. He thanked the Board for the opportunity. Mayor Sullivan stated he received a message on his phone congratulating him on the selection of hiring Mr. Michel from his community. He stated their loss is our gain and he was given high references. Mayor Sullivan called for comments from the public. Mayor Sullivan called for questions or comments from the Board. Mayor Sullivan called for the vote. Alderwoman Selby-aye, Alderman Slinker-aye, Alderwoman Old-aye, Alderman Lewis-aye, Alderman Volkart-aye, Alderwoman Bell-aye. Motion carried.

Mayor Sullivan stated the previous hiring committee struggled to find someone to fill the position when they found Tony St. Romaine-. Alderwoman Bell stated that Tony has been the biggest blessing and kind of fell in our lap. She stated he is more than we could have ever hoped for.

Mayor Sullivan stated we could not have gotten where we are today with all the hard work and time Tony St. Romaine has given to the City and community. He stated the Board of Aldermen owe their gratitude to Mr. St. Romaine and hopes he enjoys his retirement. He stated he is appreciative of Tony and all that you have done for this community.

Administrator's Report:

Tony St. Romaine, City Administrator thanked the Board for their kind words. He stated he would be here another six to eight weeks and even available after that to help as much as he is needed. He reminded everybody of the open house ribbon cutting on January 28 at 2:00 p.m. for the new Ashland Municipal Center. He gave an update on the building remodel. He stated the Police Department building and lot is sold and we will close on the property on January 14, 2022. He stated the Police Department move to the new building will be next Wednesday. He stated we ordered some new office furniture and they will be installing that the week of January 17. He stated after that we will start moving the City Hall administrative staff. He stated the major thing is to install the server and networking in the new facility.

Tony St. Romaine stated he sent an e-mail on the upcoming MML meeting scheduled in Columbia on January 20 at Stephens Park and Richard Sheets will be discussing legislature updates. He asked if anyone wanted to attend to please contact Darla Sapp and she would get them signed up. He stated this is a great organization and they have quarterly meetings.

He stated he would be updating Kyle in the next couple of weeks on various projects that remain unfinished that will be handed over to him.

City Attorney's Report:

Nathan Nickolaus, City Attorney stated his firm tracks the legislature. He stated they will reach out to the cities so they can contact their representatives to oppose or support certain legislature.

Police Chief's Monthly Report:

Chief Edwards stated his report was in the packet. He stated they are getting ready to move next week into the new Police Department. He expressed his appreciation to the Board for making this happen. He stated it is a great improvement and much safer. He stated he had one item that was not in his report but was to

rather plant a seed and see if the Board of Aldermen was interested. He stated a local fraternal organization has stated they will raise the funds for a police canine for the Ashland Police Department. He stated as Chief he would be interested in this. He stated he knows it is an expensive venture but if we have someone put together the funds would the governing body be willing to have a local police service dog and legislate the expense in the budget. He stated the veterinary bills of approximately \$1400.00 a year, \$80.00 a month for dog food and supplies, maintenance and upkeep of a dog, officer training and vehicle outfitted. He stated the average age and service life is 7 years. Alderwoman Old asked how the canine officer would be utilized. Chief Edwards stated tracking of fugitives, multi-purpose dog, handler protection, finding persons, narcotics detention. He stated those are the key uses. He stated as far a community stand point we could do demonstrations to the Boy Scouts and local groups as well as partner with the school to do a sweep on the lockers.

Alderman Slinker stated he thought it was a great idea. He stated the Police Department had a canine dog a long time ago. He stated this was around 10 years ago.

Alderwoman Old stated she was not opposed to this but had budgetary concerns.

Alderman Slinker questioned the dollar amount. Chief Edwards stated approximately \$20,000.00 get the dog and get the program started. With the ongoing cost of veterinary bills, dog food and continued training.

Mayor Sullivan stated there are funds in the Friends of Ashland account that was donated by the Optimist Club for a service dog of approximately \$1,388.00. Tony St. Romaine stated they had Shelley Martin look at various funds and make sure they were up to date and she found the Optimist Club had donated some funds for a police canine. He stated they are checking with the Optimist Club to see if they could use this for other matters. He stated the fraternal organization has stated they would raise the funds needed. Mayor Sullivan asked that they discuss this.

Mayor Sullivan stated on January 14, 2022 we would close on the Police Department property and get them relocated to the new Municipal Center.

Board of Aldermen's Reports:

Alderwoman Bell stated she attended the MML meeting in Vandalia and felt it was worthwhile. She stated the meeting on the 20th is also the same night as the Chamber of Commerce Annual Awards Banquet.

Alderman Lewis welcomed Kyle to the community.

Alderman Slinker welcome Kyle to the community.

Mayor Sullivan called for additional comments from the public.

Mayor Sullivan then called for comments or questions from the Board or staff.

Mayor Sullivan called for the vote to adjourn. Alderman Lewis made motion and seconded by Alderman Slinker to adjourn the meeting. Mayor Sullivan called for the vote. Motion carried.

Darla Sapp, City Clerk

Richard Sullivan, Mayor

MEMORANDUM

DATE: January 12, 2022

TO: Honorable Mayor and Board of Aldermen

FROM: Planning and Zoning Commission

RE: Recommendation from the Planning and Zoning Commission

1. The Planning and Zoning Commission recommends the approval of Hayes Rd Rezoning from A-1 to C-G to the City of Ashland Board of Aldermen.

Leslie Martin
Administrative Assistant

COUNCIL BILL NO. 2022-001

ORDINANCE NO.

AN ORDINANCE TO CHANGE THE ZONING OF A TRACT OF LAND FROM CITY A-1 TO
GENERAL COMMERCIAL DISTRICT (C-G) FOR R. ANTHONY HOLDINGS, LLC.

WHEREAS, Public Notice of such was given as prescribed by Missouri State Statute 89.050, and a public hearing was held on Tuesday, January 11, 2022; and

WHEREAS, The Planning and Zoning Commission recommends the rezoning; and

WHEREAS, the Board of Aldermen of the City of Ashland, Missouri has reviewed the request as submitted and has elected to rezone the property described in Section 1 from City A-1 to General Commercial District (C-G) on parcel number 21-800-00-00-002.00 01.

THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF ASHLAND, MISSOURI AS FOLLOWS:

Section 1. The zoning is hereby amended from the present City A-1 to General Commercial District (C-G) for the following described property:

E. Hayes Road- The tract of land in the Northwest Quarter of Section 27, Township 47 North, Range 12 West, Boone County records being shown and described as by the Survey recorded October 10, 2017 as instrument No. 2017020867 in Book 4813, Page 183, Records of Boone County, Missouri- Parcel Number 21-800-00-00-002.00 01.

Section 2. The City hereby finds and declares that the property described in Section 1 hereof is at the present particularly suitable for the purposes and uses of General Commercial District (C-G) as shown on Parcel Number 21-800-00-00-002.00 01 and in conformity with the existing uses and value of the immediately surrounding properties.

Section 3. This ordinance shall be in full force and effect from and after its passage.

Dated this _____ day of _____, 2022.

Richard Sullivan, Mayor

Attest:

Darla Sapp, City Clerk

Certified as to correct form:

Nathan Nickolaus, City Attorney

Boone County Internet Parcel Map

Prepared by the Boone County Assessor's Office, (573) 886-4262

Owner: R ANTHONY PROPERTY
Address: PO BOX 7169
Parcel Number: 218000000020001

Boone County Assessor

ATTENTION: These maps were prepared for the inventory of real property based on the utilization of deeds, plans, and/or supportive data. In addition, map files are frequently changed to reflect changes in boundaries, lot lines and other geographic features resulting from changes in ownership, development and other causes. The existence, dimension, and location of features, as well as other information, should not be relied upon for any purpose without actual field verification. The County of Boone makes no warranty of any kind concerning the completeness or accuracy of information contained on these maps and assumes no liability or responsibility for the use or reuse of these maps by persons not affiliated with Boone County. Use of these maps by any person not affiliated with Boone County constitutes agreement by the user to assume full liability and responsibility for the verification of the accuracy of information shown on these maps.

COUNCIL BILL NO. 2022-002

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE SALE OF REAL ESTATE LOCATED AT 601 EAST BROADWAY OWNED BY THE CITY OF ASHLAND, MISSOURI, A MUNICIPAL CORPORATION, TO SIMPLE DEVELOPMENT, LLC.

WHEREAS, the Board of Aldermen voted on May 18, 2021 to list for sale of the property located at 601 E. Broadway; and

WHEREAS, the buyers entered into a contract on July 26, 2021 to purchase the real estate located 601 East Broadway in the amount of \$450,000.00.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF ASHLAND, MISSOURI, AS FOLLOWS:

Section 1. Real Estate to be Conveyed. That in accordance with the terms of this ordinance, the Mayor of the City of Ashland, Missouri, is authorized to execute all closing paperwork conveying to Simple Development, LLC the described real estate located in the City of Ashland, Missouri.

Section 2. This ordinance shall be in full force and effect upon its passage and approval.

Dated this _____ day of _____ 2022.

Richard Sullivan, Mayor

Attest:

Darla Sapp, City Clerk

Certified as to correct form:

Nathan Nickolaus, City Attorney

COUNCIL BILL NO. 2022-002

ORDINANCE NO. 1390

AN ORDINANCE AUTHORIZING THE SALE OF REAL ESTATE LOCATED AT 601 EAST BROADWAY OWNED BY THE CITY OF ASHLAND, MISSOURI, A MUNICIPAL CORPORATION, TO SIMPLE DEVELOPMENT, LLC.

WHEREAS, the Board of Aldermen voted on May 18, 2021 to list for sale of the property located at 601 E. Broadway; and

WHEREAS, the buyers entered into a contract on July 26, 2021 to purchase the real estate located 601 East Broadway in the amount of \$450,000.00.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF ASHLAND, MISSOURI, AS FOLLOWS:

Section 1. Real Estate to be Conveyed. That in accordance with the terms of this ordinance, the Mayor of the City of Ashland, Missouri, is authorized to execute all closing paperwork conveying to Simple Development, LLC the described real estate located in the City of Ashland, Missouri.

Section 2. This ordinance shall be in full force and effect upon its passage and approval.

Dated this _____ day of _____ 2022.

Richard Sullivan, Mayor

Attest:

Darla Sapp, City Clerk

Certified as to correct form:

Nathan Nickolaus, City Attorney



City of Ashland

109 East Broadway, Ashland, Missouri 65010

Department Source: Public Works

To: Board of Alderpersons

From: James Creel, Public Works Director

Board Meeting Date: January 18, 2022

Re: Caspian Circle Storm Water Improvements-Preliminary Engineering Report

EXECUTIVE SUMMARY:

Authorization is needed to enter into contract with Allstate Consultants for completion of a Preliminary Engineering Report related to storm water issues in the area of Caspian Circle.

DISCUSSION:

The area around Caspian Circle has historically been a location in which there are storm water issues. This area frequently floods during periods of heavy rains, leading to water ponding in residents' yards and sometimes encroaching into their homes. This is due to low elevations, poor design, and inadequate infrastructure.

In the past, hasty improvements were made that were not adequate for the amount of storm water runoff that this area experiences. As this area is a valley that has a drainage creek and detention basin outfall, these improvements have done little to aid in water diversion and runoff. In order to properly fix the problem, hydraulic calculations and analysis will be required.

Allstate Consultants has provided a cost estimate for a Preliminary Engineering Report. This will include hydraulic analysis, topographic survey of critical areas, improvement options, and cost estimates for such. The estimated cost for this report is \$8,500.

FISCAL IMPACT:

Short Term: \$8,500; FY 23 Capital Fund 50-51-5884 (ARPA Funded Project)

Long Term: Estimated cost of \$100,000 for entire project

SUGGESTED BOARD ACTION:

If the Board of Alderpersons agrees with the staff recommendation, the Mayor should be allowed to enter into contract with Allstate Consultants and authorize them to proceed.

1-18-2022

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES WITH ALLSTATE CONSULTANTS, LLC. FOR THE CASPIAN CIRCLE STORMWATER REPLACEMENT PRELIMINARY ENGINEERING REPORT

THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF ASHLAND, MISSOURI AS FOLLOWS:

Whereas, as Allstate Consultants, LLC. provided a cost estimate for a preliminary engineering report at an estimated cost of \$8,500.00; and

Whereas, the funds will be paid out of the FY 2023 Capital Fund 50-51-5884 (ARPA funded project; and

The staff has recommended Allstate Consultants, LLC. for the Caspian Circle storm water replacement preliminary engineering report.

The Board of Aldermen authorizes the Mayor to enter into an agreement with Allstate Consultants, LLC for engineering services for the storm water study.

Furthermore, the Board of Aldermen has agreed to the terms as set forth in the attached agreement, which by this reference is incorporated herein, as if more fully and completely set out as Exhibit "A".

Passed and adopted this _____ day of _____, 2022.

Richard Sullivan, Mayor

Attest:

Darla Sapp, City Clerk

AGREEMENT FOR ENGINEERING SERVICES

CLIENT: CITY OF ASHLAND, MISSOURI
ATTN: TONY ST. ROMAINE, CITY ADMINISTRATOR
109 E. BROADWAY
ASHLAND, MO 65010

BILLING: SAME AS CLIENT

DATE: NOVEMBER 5, 2021

PROJECT #: NA

PROJECT NAME AND LOCATION:

CASPIAN CIRCLE STORMWATER PRELIMINARY ENGINEERING REPORT
CASPIAN CIRCLE AND JUSTIN LANE
ASHLAND, MO 65010

SCOPE OF SERVICES / FEE FOR SERVICES:

Allstate Consultants LLC, 3312 LeMone Industrial Blvd., Columbia, MO agrees to provide professional services related to a **PRELIMINARY ENGINEERING REPORT** for the above named project at the above listed location. These services will be provided on an *estimated fee* basis as defined herein and as defined in the standard terms and conditions in Addendum A of this agreement. Allstate Consultants LLC will complete all of the work for an estimated fee of **EIGHT THOUSAND FIVE HUNDRED DOLLARS (\$8,500)**.

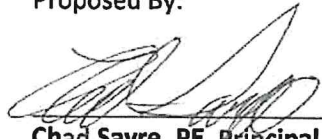
BILLING:

An invoice will be sent at the first of each month reflecting the services performed. Payment is due in 30 days and delinquent in 45 days.

CONTRACT:

Acceptance of this agreement will serve as Allstate Consultant's notice to proceed and together with the standard terms and conditions attached hereto represent the formal contractual agreement.

Proposed By:


Chad Sayre, PE, Principal
Allstate Consultants LLC

Accepted By:

Signature

Date

Print Name / Title

SCOPE OF SERVICES

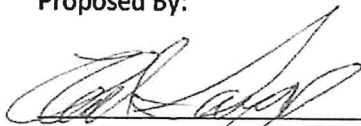
This Addendum describes the scope and schedule of work to be performed by Allstate Consultants in connection with a **PRELIMINARY ENGINEERING REPORT** in **ASHLAND, MO** and this Addendum is incorporated by reference into the attached Agreement for Engineering Services. The anticipated scope of work includes the following:

- Site Visit to visually inspect existing infrastructure including the existing detention pond and conveyance inlets and pipes.
- Desktop research to review previous plans, gather aerial imagery and contour information (if available).
- Basic topographic survey of critical infrastructure.
- Coordination with city staff and property owners (including Caspian Circle residents and the developers of the Middlecreek subdivision directly north).
- Preliminary hydraulic analysis to identify deficiencies and potential improvements.
- Preliminary Engineering Report containing a summary of work completed and improvement alternatives including preliminary construction cost estimates for alternative evaluation and budgetary purposes.

This estimate does not include the following (if any of these items are required, a separate estimate can be provided):

- Construction Plans
- Utility Analysis
- Easement preparation/acquisition
- Geotechnical Engineering
- Detailed Topographic/Boundary Survey
- Traffic Engineering

Proposed By:



**Chad Sayre, PE, Principal
Allstate Consultants LLC**

Accepted By:

Signature

Date

Print Name / Title

ADDENDUM A – STANDARD TERMS AND CONDITIONS

Scope of Service: The Client (you) and the Consultant (Allstate Consultants LLC) have agreed to a list of services the Consultant will provide to the Client as set forth in this agreement. If agreed to in writing by the Client and the Consultant, the Consultant shall provide Additional Services. Additional Services are not included as part of the Scope of Services and shall be paid for by the Client in addition to payment for the services included. Payment for Additional Services will be made by the Client, in accordance with the Consultant's prevailing fee schedule, as provided below. Any services not set forth in this agreement are specifically excluded and Consultant assumes no responsibility for those services. Directing the Consultant to proceed with services is an acceptance of this proposal.

- Fee:**
- A **Fixed fee**, if stated, shall constitute the total compensation due.
 - A **Percentage fee**, if stated, shall be calculated on the basis of the total cost of the work designed and specified by the Consultant.
 - An **Estimated fee**, if stated, will be calculated on an hourly basis, and the estimate shall not be exceeded by more than twenty percent without written approval of the Client.
 - A **Not-To-Exceed fee**, if stated, will be calculated on an hourly basis, and will not be exceeded without prior written approval of the Client.
 - An **Hourly fee**, if stated, will be based on the actual hours expended on the project and will be calculated on an hourly basis.
- Hourly Rate:** Where the fee is to be calculated on an hourly basis, the rates shall be as follows:

PRINCIPAL.....	\$180.00
ENGINEER III	\$150.00
ENGINEER II	\$140.00
ENGINEER I	\$125.00
WATER QUALITY SCIENTIST III	\$145.00
WATER QUALITY SCIENTIST II	\$115.00
WATER QUALITY SCIENTIST I	\$75.00
PROJECT SCIENTIST III	\$140.00
INVESTIGATIVE ENGINEER III	\$225.00
INVESTIGATIVE ENGINEER II	\$200.00
INVESTIGATIVE ENGINEER I	\$170.00
TECHNICIAN VI/SURVEYOR III	\$135.00
TECHNICIAN V/SURVEYOR II	\$125.00
TECHNICIAN IV/SURVEYOR I/SENIOR PROJECT MANAGER	\$110.00
TECHNICIAN III/PROJECT MANAGER I	\$91.00
TECHNICIAN II	\$75.00
TECHNICIAN I	\$55.00
TECHNICIAN	\$36.00
CREW (1 MAN)	\$135.00
CREW (2 MEN)	\$160.00
CREW (3 MEN)	\$185.00
INVESTIGATOR IV	\$130.00
INVESTIGATOR III	\$120.00
INVESTIGATOR II	\$95.00
INVESTIGATOR I	\$77.00
EXPERT TESTIMONY II	\$365.00
EXPERT TESTIMONY I	\$235.00
DRILL RIG CREW (2 MEN)	\$165.00
DRILL RIG CREW WITH GROUTER (2 MEN)	\$185.00
GPS RECEIVERS (PER UNIT)	\$130.00/day
TRAFFIC COUNTERS (PER UNIT)	\$55.00/day
ATV (PER UNIT)	\$130.00/day
MILEAGE	IRS Rate
EXPENSES (Lodging, Meals, Printing, Research, & etc.)	Actual Cost

Annual Rate Increase: Rates may be adjusted annually or periodically. Adjusted rates will be incorporated and billed into applicable agreements and contracts.

Reimbursable Expenses: The Client shall reimburse the Consultant for direct expenses incurred during performance of the service, including printing charges, taxes, mileage, public transportation cost, tolls, permit fees, equipment rentals, meals, lodging, and other miscellaneous expenses.

Billing/Payments: Statements for the Consultant's services shall typically be submitted on a monthly basis and at the completion of the project. Statements shall be due upon receipt and payable within 30 days after their date. Payments shall not be contingent upon any other payments to the Client by others. If not paid within 30 days, the Consultant may, without waiving any claim or right against the Client, and without liability whatsoever to the Client, terminate the performance of all services. Payments to the Consultant shall not be withheld, postponed or made contingent on the construction, completion or success of the project. No withholdings, deductions or offsets shall be made from the Consultant's compensation for any reason.

Retainer: A retainer or advance deposit may be required for the amount stated in this Agreement. If required, the Client shall pay the Consultants prior to our commencement of services. The client has agreed to pay our monthly invoices on a current basis and the retainer shall be applied to the outstanding balance upon the conclusion of our services or, at our option, to satisfy delinquent monthly statements. We reserve the right to request further reasonable deposits if the initial payment is used to satisfy prior invoices. Any unused portion of the deposit will be refunded at the conclusion of the services.

Termination of Services: The Agreement may be terminated by the Client or the Consultant after seven days written notice should the other fail to perform its obligation hereunder. In the event of termination, the Client shall pay the Consultant for all services rendered to the date of termination, all reimbursable expenses, and termination expenses.

Access to Site: Unless otherwise stated, the Consultant will have access to the site for activities necessary for the performance of the services. The Consultant will take precautions to minimize damage due to these activities but have not included in the fee the cost of restoration of any resulting damage.

Code Compliance: The Consultant shall exercise usual and customary professional care in its efforts to comply with applicable laws, codes and regulations in effect as of the date of this agreement. Design changes made necessary by newly enacted laws, codes and regulations after this date shall entitle the Consultant to a reasonable adjustment in the schedule and additional compensation in accordance with the Scope of Service provisions of this Agreement.

Assignment: Neither party to this Agreement shall transfer, sublet or assign any rights or duties under or interest in this Agreement, including but not limited to monies that are due or monies that may be due, without the prior written consent of the other party. Subcontracting to subconsultants, normally contemplated by the Consultant as a generally accepted business practice, shall not be considered an assignment for purposes of this Agreement.

Certification/Guarantee & Warranty: The Consultant shall not be required to sign any documents, no matter by whom requested, that would result in the Consultant's having to certify, guarantee or warrant the existence of conditions whose existence the Consultant cannot ascertain. The Client also agrees not to make resolution of any dispute with the Consultant or payment of any amount due to the Consultant in any way contingent upon the Consultant's signing any such certification.

Consequential Damages: Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, neither the Client nor the Consultant, their respective officers, directors, partners, employees, contractors or subconsultants shall be liable to the other or shall make any claim for any incidental, indirect or consequential damages arising out of or connected in any way to the Project or to this Agreement.

Construction Observation: The Consultant may visit the site at intervals appropriate to the stage of construction, or as otherwise agreed to in writing by the Client and the Consultant, in order to observe the progress and quality of the Work completed by the Contractor. The Consultant shall not supervise, direct or have control over the Contractor's work nor have any responsibility for the construction means, methods, techniques, sequences or procedures selected by the Contractor nor for the Contractor's safety precautions or programs in connection with the Work.

Dispute Resolution: In an effort to resolve any conflicts that arise during the design and construction of the Project or following the completion of the Project, the Client and the Consultant agree that all disputes between them arising out of or relating to this Agreement or the Project shall be submitted to nonbinding mediation. If the dispute or any issues remain unresolved after good faith mediation by both parties, the parties agree to attempt resolution by submitting the matter to a court of competent jurisdiction.

Applicable Laws: Unless otherwise specified, this agreement shall be governed by the laws of the State of Missouri.

Presence of Hazardous Materials: The Client agrees, notwithstanding any other provision of this Agreement, to the fullest extent permitted by law, to indemnify and hold harmless the Consultant, its officers, partners, employees and subconsultants (collectively, Consultant) from and against any and all claims, suits, demands, liabilities, losses, damages or costs, including reasonable attorneys' fees and defense costs arising out of or in any way connected with the detection, presence, handling, removal, abatement, or disposal of any asbestos or hazardous or toxic substances, products or materials that exist on, about or adjacent to the Project site, whether liability arises under breach of contract or warranty, tort, including negligence, strict liability or statutory liability, regulatory or any other cause of action, except for the sole negligence or willful misconduct of the Consultant.

Indemnification: The Consultant agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Client, its officers, directors and employees (collectively, Client) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the Consultant's negligent performance of professional services under this Agreement and that of its subconsultants or anyone for whom the Consultant is legally liable. The Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Consultant, its officers, directors, employees and subconsultants (collectively, Consultant) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the Client's negligent acts in connection with the Project and the acts of its contractors, subcontractors or consultants or anyone for whom the Client is legally liable.

Information Provided by Others: The Client shall furnish, at the Client's expense, all information, requirements, reports, data, surveys, existing plans/specifications, existing geotechnical reports, and instructions required by this Agreement. The Consultant may use such information in performing its services and is entitled to rely upon the accuracy and completeness thereof. The Consultant shall not be held responsible for any errors or omissions that may arise as a result of erroneous or incomplete information provided by the Client and/or the Client's consultants and contractors.

Limitation of Liability: In recognition of the relative risks and benefits of the Project to both the Client and the Consultant, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of the Consultant and Consultants officers, directors, partners, employees, shareholders, owners and subconsultants for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert-witness fees and costs, so that the total aggregate liability of the Consultant and Consultants officers, directors, partners, employees, shareholders, owners and subconsultants shall not exceed \$100,000.00, or the Consultant's total fee for services rendered on this Project, whichever is greater. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

Standard of Care: In providing services under this Agreement, the Consultant shall perform in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances at the same time and in the same or similar locality. The Consultant makes no warranty, either express or implied, as to the professional services rendered under this Agreement.

Ownership of Instruments of Service: The Client acknowledges the Consultant's construction documents, including electronic files, as the work papers of the Consultant and the Consultant's instruments of professional service. Nevertheless, upon completion of the services and payment in full of all monies due to the Consultant, the Client shall receive ownership of the final construction documents prepared under this Agreement. The Client shall not reuse or make any modification to the construction documents without the prior written authorization of the Consultant. The Client agrees, to the fullest extent permitted by law, to defend, indemnify and hold harmless the Consultant, its officers, directors, employees and subconsultants (collectively, Consultant) against any damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising from or allegedly arising from or in any way related to or connected with the unauthorized reuse or modification of the construction documents by the Client or any person or entity that acquires or obtains the construction documents from or through the Client without the written authorization of the Consultant.

Timeliness of Performance: The Client and Consultant are aware that many factors outside the Consultant's control may affect the time to complete the services to be provided under this Agreement. The Consultant will perform these services with reasonable diligence and expediency consistent with sound professional practices.

Unauthorized Changes to Plans: In the event the Client, the Client's contractors or subcontractors, or anyone for whom the Client is legally liable makes or permits to be made any changes to any reports, plans, specifications or other construction documents, including electronic files, prepared by the Consultant without obtaining the Consultant's prior written consent, the Client shall assume full responsibility for the results of such changes. Therefore the Client agrees to waive any claim against the Consultant and to release the Consultant from any liability arising directly or indirectly from such changes.



City of Ashland

109 East Broadway, Ashland, Missouri 65010

Department Source: City Administrator

To: Board of Alderpersons

From: Tony St Romaine 

Board Meeting Date: January 18, 2022

Re: Dissolving the Ashland Municipal Complex Non-Profit Organization

EXECUTIVE SUMMARY:

This non-profit was formed in 2019 in order to apply for funding for the construction of a new City Hall through the United States Department of Agriculture (USDA) facility loan program. The USDA do not loan funds directly to a municipality. The makeup of the Board of Directors comprised of the Mayor and Board of Aldermen of the City of Ashland, a seven member body.

DISCUSSION:

The financing option with the USDA was not pursued, and the City opted for a lease/buyback for the purchase and renovation of 101 W. Broadway through Central Bank of Boone County.

With Board approval to dissolve the non-profit, City staff will notify the Missouri Secretary of State of our action and complete any process required on their part to dissolve the non-profit.

FISCAL IMPACT:

Short Term Impact (cost proposed legislation the next 2 years): \$0

Long Term Impact: \$0

SUGGESTED BOARD ACTION:

Staff recommends the Board of Aldermen approve the legislation to dissolve the non-profit corporation known as Ashland Municipal Center, Inc.

1-18-2022

A RESOLUTION

Dissolving the Ashland Municipal Center, Inc. (Non-Profit
Organization)

WHEREAS, the Ashland Municipal Center, Inc. (Non-Profit Organization) was established by the Board of Aldermen on December 17, 2019; and

WHEREAS, in order to apply for funding for the construction of new City Hall Facility through the U.S.D.A. Facility Program the non-profit was formed as the USDA does not loan funds directly to a municipality; and

WHEREAS, the financing option with the U.S.D.A. was not pursued, and the City opted for a lease/buyback for the purchase and renovation of 101 W. Broadway through Central Bank of Missouri; and

WHEREAS, the Ashland Municipal Center, Inc. (Non-Profit Organization) has been incorporated with the State of Missouri,

THEREFORE, the Board of Aldermen hereby dissolves the Ashland Municipal Center, Inc. (Non-Profit Organization) and directs City staff to notify the Missouri Secretary of State of our action and complete the process required to dissolve the non-profit organization.

This resolution shall be in full force and effect from and after its passage and approval.

Passed this _____ day of _____, 2022.

Richard Sullivan, Mayor

Attest:

Darla Sapp, City Clerk

Public Works Report
Ashland Board of Aldermen Meeting
1/18/2022

Completed/Current Projects

- **Street Repairs/Maintenance**

- Roundabout Project

- Roundabout is open and operational, with just a few items remaining until completion.
 - Striping is complete and most signage has been installed.
 - 2 light poles need adjustments (moved or different mast), as there is a conflict with overhead power lines.
 - Currently working w/ stakeholders to determine who will be paying for change order.
- Recently, City staff received a complaint related to the splitter median and nearby on-street parking on the West end of the roundabout, in front of Break Time.
 - Complainant stated that accessing the driveway of 305 and 307 E Broadway is difficult due to size of splitter island and that the on-street parking in front of 306 E Broadway is posing a hazard to vehicles entering roundabout, traveling East on E Broadway.
 - Bartlett and West engineering staff stated that while the adjacent parking stalls in this area are uncommonly close to the roundabout, the lane width (10'-10" from white line to yellow line) should allow for traffic passage without issue, provided that vehicles are parking properly in those spaces.
 - MoDot staff has not provided any feedback related to this issue at time of report completion.
 - Issue will be investigated further and possible solutions determined in coming days.

- **Storm Water Repairs/Maintenance**

- Billy Joe Sapp Dr Project

- Junction and inlet boxes were delayed due to unavailable grates. Items should be completed and delivered by end of January 2021.
- Project anticipated to begin in February 2022, dependent on weather.

- Angel Ln Culvert Repair

- East bound lane of 7300 Block of Angel Ln has been closed until repairs can be completed.
- Repairs scheduled to begin 1/19/2022 and should take 1 day.
- Roadway will be opened 1 week after completion (concrete curing).

- Caspian Circle Storm Water Improvements
 - APW has submitted to Board of Alderpersons a proposal from Allstate Consultants to conduct a Preliminary Engineering Report (PER) for storm water improvements to this area.
 - By moving forward with this PER, APW will be positioned to complete multiple storm water projects in FY23, as ARPA funds are now eligible for such.
- Oak St Storm Water Improvements
 - City recently received Preliminary Engineering Report (PER) from Allstate Consultants that outlines improvement options for area.
 - City staff will be meeting with engineers in coming weeks to evaluate PER and discuss projected timeline, costs, etc.
 - APW staff will soon be presenting proposal to Board of Aldermen so that project can be scheduled.
- **Park Improvements/Maintenance**
 - Ballfield Remodel
 - Due to budget constraints, project will be completed during April/May 2022.
 - Required items are nearly ready to go out for competitive bid.
 - APW staff anticipates bringing these items to Board of Aldermen in 02/2022, after approval of Park Board.
- **Sanitary Sewer**
 - Inflow and Infiltration (I&I) Study has recently been completed by Bartlett and West.
 - City staff will soon be meeting engineers in coming weeks to evaluate I&I Study results and discuss various options, timelines, costs, etc.
 - APW staff will soon be presenting report to Board of Aldermen so that planning for I&I reduction measures can begin.
 - Attached Operations Report from Alliance Water Resources.



REPORT OF OPERATIONS

Ashland, Missouri

Wastewater Treatment Plant

November 2021

Submitted by Alliance Water Resources, Inc.

**OUR
MISSION**

We partner with communities to deliver the finest water and wastewater services available at a competitive price. We are committed to keeping water safe and clean while serving people and taking care of communities with improved technical operations, careful management and financial oversight, and ensured regulatory compliance.

Alliance Water Resources, Inc.

**206 S. Keene St.
Columbia, MO
65201**

(573)874-8080

Administrative

- Fully staffed

Wastewater Treatment Plant

- Operations, regular checks completed.
- Quarterly MDNR Samples collected.
- Installed curtain system for sludge press
- Repaired water hydrant leak.
- Completed all daily and weekly routine cleaning of Aeromod system.
- Replaced skimmer in Clarifier B
- Replaced transducer at Plant LS
- Monthly composite MDNR Samples collected and reported to MO DNR

Lift Station/Sewer Collection System

- Performed weekly lift station testing and routine checks.
- Fueled all generators at LS.
- Sewer main inspections for Liberty Landing North
- Headworks augers are on line. Alternating every 24 hours
- Approximately 234 locates completed in November from Mo 1 Call.
- Completed Henry Clay repair.
- Replaced motor at Caspien LS.
- Cleaned floats at Lakeview LS
- Fixed water leak at Eastside LS
- Repaired air valve at Eastside LS
- Worked with Pro Pumping at Caspien to clean out rags and grease
- Installed new checklists at all LS. New protocols added
- All batteries for Mission Scada replaced at all LS

Project Updates

Projects Listed for 2021-2022

- Crane for F450 – Eliminated. Replaced with tri pod/winch system.
- Rehabs Sewer Collection – camera work in progress
- Justin L.S – Not Started
- Peterson L.S – Not Started
- Lakeview L.S – Not Started
- Settlers L.S – completed.
- SCADA (Mission Control) - 4G upgrade received and being installed.
- UV Preplacement Items – HMI Ordered waiting on delivery.
- Upgrade Camera Equipment – Not Started
- Locator device – Quoted – Waiting for other options from water dept.

Operations Budget Update

Month Ending November 2021.



Professional Water and Wastewater Operations

OPERATIONS REPORT – Ashland

Description	Budgeted	Actual
Repair Expense	\$10,000	\$24,425
Chemical Expense	5,000	\$1,117

Safety

- Safety meeting completed in November in Hazard Communication/SDS Sheet info.

Regulatory

- Weekly water samples were collected and tested as required by the MoDNR Discharge Permit.
- Monthly water samples were collected and tested as required by the MoDNR Discharge Permit.
- Quarterly water samples were collected and tested as required by the MoDNR Discharge Permit.

Plant Operations November

Parameter	Result	Limit
Daily Average Flow (Mgal)		N/A
Monthly Average Flow (Mgal)	614500	N/A
Biochemical Oxygen Demand (mg/L)	49	Wkly 30 mg/L
Biochemical Oxygen Demand (mg/L)	49	Mthly 20 mg/L
Eff Total Suspended Solids (mg/L)	12	Wkly 30 mg/L
Eff Total Suspended Solids (mg/L)	12	Mthly 20 mg/L
pH Range	6.9-8.26	6.5 - 9.0
Dissolved Oxygen (DO) (Daily Min)	5.36	N/A
Dissolved Oxygen (DO) (Monthly Avg)	10.23	N/A
BOD % Removal	82% *	Min 85%
Suspended Solids % Removal	95%	Min 85%
Ammonia mg/l	.3	Daily Max 3.6 mg/L
Ammonia mg/l	0.3	Mthly Avg 1.0 mg/L
E-coli (7 Day geometric mean)	N/A	1030
E-coli (30 Day geometric mean)	N/A	206

Comments & Notes:

BOD numbers were out of compliance due to contaminated sampler tubing. Tubing replaced. Performed a follow up test after tube replacement and BOD levels were in compliance.

Service Call Summary

Blockages Reported (Monthly)	0
Complaints/Investigations (Monthly)	0
Sanitary Sewer Overflows	0
Smoke Testing miles (Total 2021)	7.25
I & I identified (Total 2021)	31
Locates Completed (monthly)	234

Concerns for the Month

- Nothing to add



State of Missouri
Department of Natural Resources
National Pollutant Discharge Elimination System (NPDES)
Discharge Monitoring Report (DMR)

Permit Number	Outfall Number
MO0106844	001M
Monitoring Period	
11/1/21	11/30/21
NODI:	*****

Parameters	Reporting Requirements			Unit	Reporting Requirements		Unit
Flow, in conduit or thru treatment plant	*****	*****	*****	*****	1.269	614.45	Mgal/d
Mon. Location.: End of Pipe	*****;*****	*****;*****	*****;*****		Daily Max.:Monitoring Required	Monthly Avg.:Monitoring Required	
Sample Type: Estimate							
Frequency: Monthly							
BOD, 5-day, 20 deg. C	*****	49	49	mg/L	*****	*****	*****
Mon. Location.: End of Pipe	*****;*****	Weekly Avg.:30	Monthly Avg.:20		*****;*****	*****;*****	
Sample Type: Modified Composite							
Frequency: Monthly							
Total Suspended Solids (TSS)	*****	12	12	mg/L	*****	*****	*****
Mon. Location.: End of Pipe	*****;*****	Weekly Avg.:30	Monthly Avg.:20		*****;*****	*****;*****	
Sample Type: Modified Composite							
Frequency: Monthly							
pH	6.9	*****	8.26	SU	*****	*****	*****
Mon. Location.: End of Pipe	Minimum:6.5	*****;*****	Maximum:9.0		*****;*****	*****;*****	
Sample Type: Grab							
Frequency: Monthly							
Dissolved Oxygen (DO)	5.36	*****	10.23	mg/L	*****	*****	*****
Mon. Location.: End of Pipe	Daily Min.:Monitoring Required	*****;*****	Monthly Avg. Min.:Monitoring Required		*****;*****	*****;*****	
Sample Type: Grab							
Frequency: Monthly							
BOD, 5-day, percent removal	*****	*****	82	%	*****	*****	*****
Mon. Location.: End of Pipe	*****;*****	*****;*****	Monthly Avg. Min.:85		*****;*****	*****;*****	
Sample Type: Calculated							
Frequency: Monthly							
Suspended Solids, percent removal	*****	*****	95	%	*****	*****	*****
Mon. Location.: End of Pipe	*****;*****	*****;*****	Monthly Avg. Min.:85		*****;*****	*****;*****	
Sample Type: Calculated							
Frequency: Monthly							

Ashland WWTF
 408 East Liberty Lane
 ASHLAND, MO, Boone

State of Missouri
Department of Natural Resources
National Pollutant Discharge Elimination System (NPDES)
Discharge Monitoring Report (DMR)

Northeast Regional Office
 1709 Prospect Drive
 Macon, MO, 63552

Nitrogen, ammonia total (as N)	0.3	*****	0.3	mg/L	*****	*****	*****
Mon. Location.: End of Pipe	Daily Max.:7.5	*****:*****	Monthly Avg.:2.1		*****:*****	*****:*****	
Sample Type: Modified Composite							
Frequency: Monthly							

Comments:
 Contaminated sampler tubing may have been the cause of the inflated BOD results. Sampler tubing was replaced and following tests were in compliance.

Ashland WWTF
408 East Liberty Lane
ASHLAND, MO, Boone

State of Missouri
Department of Natural Resources
National Pollutant Discharge Elimination System (NPDES)
Discharge Monitoring Report (DMR)

Northeast Regional Office
1709 Prospect Drive
Macon, MO, 63552

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

eSignature
Jadelyn Weed

Submission Date
December 22, 2021

User Phone Number
(573)397-1728